

TOURISM (Package Tour)

SEPTEMBER 7, 2022

A. PURPOSE

To join a package tour regulated by the guideline of Japan Tourism Agency.

B. Requirements (Details→https://www.ph.emb-japan.go.jp/itpr_ja/11_000001_00898.html)

※ downloadable from this website

(1) Basic Documents

- ① Passport (Holder's signature required)
- ② Application Form ※ (A facial Photo (4.5×3.5cm) must be attached.)

(2) For package tour accompanied by tour guide through all the travel

【Documents prepared by Travel agency in Japan】

- ① Photocopy of "Certificate for Completion of Registration to the ERFS system"
- ② Resume of tour
- ③ List of participants
- ④ Itinerary of tour
- ⑤ Contact information of travel agency
- ⑥ Tour guide's certificate of employment
- ⑦ Contact information of tour guide

(3) For package tour without tour guide (or partially accompanied by tour guide)

【Documents prepared by Travel agency in Japan】

- ① Photocopy of "Certificate for Completion of Registration to the ERFS system"
- ② Resume of tour
- ③ List of participants
- ④ Itinerary of tour
- ⑤ Contact information of travel agency

☞ In case of (3), the following financial documents required.

(If you have a Japanese multiple-valid visa on your passport, these requirements are unnecessary.)

【Documents prepared by applicant/guarantor】

→ In case that applicant shoulder part or all of travel expense

- ⑥ Bank Certificate
- ⑦ Photocopy of Income Tax Return (Form 2316)

→ In case that guarantor shoulder part or all of travel expense

- ⑧ Guarantee Letter※
- ⑨ Proof of relationship between applicant and guarantor (e.g. Birth Certificates)
- ⑩ Bank Certificate
- ⑪ Photocopy of Income Tax Return (Form 2316)